

## Mobile Food and Beverage Truck Checklist

- **License Agreement** - provided by University Dining Services
- **Copy of Mobile Food Permit(s)** - issued by Fresno County Environmental Health
- **Commercial General Liability (CGL)** - Limits of Liability: Minimum of \$2,000,000 combined single limit per occurrence and \$4,000,000 general aggregate coverage insuring against personal injury, property damage, advertising injury, and other claims.
  - **For Facility Rentals:** CGL Minimum of \$1,000,000 (each occurrence) for "Fire Damage/Damage to rented premises"
- **Automobile Liability** - Limits of Liability: Minimum \$1,000,000 Each Accident – combined single limit per occurrence for bodily injury, property damage, and contractual liability.
  - Automobile Liability will apply in any situation where the vendor is driving onto campus to provide services; examples would include a food truck, party rental(s) truck or any vendor that physically drives on campus areas.
- **Workers Compensation** - as required by law
- **An Endorsement to name additional insureds** (as to the CGL and Auto policies) the following: State of California; Trustees of the California State University; California State University, Fresno; California State University, Fresno Association, Inc.; and all of said entities' employees, agents, directors, officers, representatives and volunteers
- **An Endorsement for waiver of subrogation** (as to the CGL, Auto and Workers Compensation policies) in favor of all those who are to be named as additional insureds

The coverage dates for all insurance policies referred to above must include all dates on which Licensee shall have access to the Premises for preparing for, setting up for, engaging in, and taking down/cleaning up after, the event

The address for the insurance certificate should be as follows **California State University, Fresno Association, Inc., 2771 E. Shaw Ave, Fresno CA, 93710**

\*\*\*All items on the checklist should be presented to University Dining Services at least two (2) weeks prior to the event date to allow time for review and approval. If documents are not received at least five (5) business days prior to event date, the food truck request will be denied