

Food Waiver Instructions

University Dining Services is the exclusive provider of food and beverages on campus. If one of our campus dining operations is unable to accommodate your order *OR* if your food/beverage is being donated, you need to submit a Food Waiver request for review and approval a minimum of 30 days prior to your event date

Step 1

Go to fresnostatedining.com and select FORMS

Step 2

Please select Food Waiver. You will notice "login required" noted next to the link. If this is your first time submitting a Food Waiver, you will need to create a username and password, your Fresno State credentials will not work

Step 3

Please read the University Dining Services policies and check the box stating you understand and agree to these policies

Step 4

Complete all required fields on the workflow document, including caterer/supplier information, and a complete list of all food and beverages you are requesting to bring onto campus

Please note....

- We are a Pepsi only campus. Any canned/bottled beverages must be Pepsi brand, including Aquafina water, that is the only brand allowed on campus
- You are limited to the food and beverages listed and approved on your Food Waiver, no other food or beverage can be brought into campus
- If your food/beverage is being donated, a proof of donation letter from the vendor or supplier must be included with the Food Waiver request

Once submitted, the Food Waiver request is reviewed by University Dining Services and Campus Risk Management. For the health and safety of your guests, Fresno County Department of Public Health requirements on proper food handling must be followed. The Caterer/food supplier must have a current permit with the Health Department and be in good standing

Notes may be made by either University Dining Services or Risk Management within the workflow portal. You may login to your account at any time for comments and to view status

Once the review is completed by both departments, you will receive an automated email notifying you of the approval or denial of your Food Waiver request

If you have questions, please contact the University Dining Administration Office at 559.278.3904